

**MADISON ASHRAE CHAPTER
BOARD OF GOVERNORS
MEETING NOTES**

1. **PRESIDING OFFICER:** Greg Froehle, President
2. **CALL TO ORDER (Time & Place)** March 26, 2018 4:04pm
Great Dane, Fitchburg – 2980 Cahill Main, Fitchburg, WI 53711
Attendees: **BOG:** Cam Klein, Jason Boatman, Greg Froehle, Dan Bergmann
Committees: Mark Miller, Jim Kraus, James Vander Zanden, Kathleen Baker
3. **MEETING MINUTES**
J. Boatman
C. Klein – motion to approve February BOG and March Chapter meeting minutes, with amendments. G. Froehle – 2nd. Motion passes.
4. **REPORTS**
a. Treasurer’s Report Discussion Approval of treasurer reports to be reviewed next month.
5. **COMMITTEES**
 - a. **Scholarship**
B. Winterle No update
 - b. **Membership**
T. Wendt No update
 - c. **Student Activities**
J. Kraus Update on school visits. J. Kraus to follow-up on this. M. Cheadle confirmed to J. Kraus that they were strongly considering coordinating the student ASHRAE chapter with ASME.
 - d. **RP**
A. Bakel No update
 - e. **Newsletter**
M. Miller Newsletter to go out at end of week – get your submissions in!
 - f. **Golf**
T. Wendt Final outing summary is provided. Stoughton Country Club, June 19th?
 - g. **Programs**
C. Klein April meeting to incorporate a DL at Holiday Inn West. We already have 20 people signed up for the event. One additional DL for the May visit, golf outing for June.
 - h. **YEA**
R. Youngdahl Still looking to setup YEA event, 6-8pm. Vitense Golf, Appetizers/Pitchers. Drinks with DL email to go out this week to YEA members.
 - i. **CTTC: Sustainability/Game**
J. Vander Zanden (2) submissions from Affiliated Engineers, and are in (2) different categories.
 - j. **CTTC: Refrigeration**
M. Gall No Update
 - k. **Historian**

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D. Bergmann	Who is up next month? A few email requests have been sent out.
l. Audit	
R. Stone	Looking at dates this spring with Robb.
m. GGAC	
S. Hackel, K. Baker	Update from K. Baker after conversation with RVC – discussed first steps that we can look into, and have been provided a list of government officials for our area. RVC recommended starting small and contacting local officials, as well as coordinating with other WI chapters on state officials.
	Information to be collected and included in the newsletter to keep chapter up-to-date on bills and government activity that effect ASHRAE.
	G. Froehle to provide a map of counties covered by the Madison Chapter.
n. Nominating	
M. Heil	No update
o. Honors and Awards	
B. Winterle	No Update
p. Website Committee	
M. Miller	M. Miller – is there any feedback on the website that you can provide?
q. CRC/ARC	
C. Mori	No Update
6. OLD BUSINESS	
1.	Chapter Opportunity Fund – G. Froehle to contact C. Mori for an update.
2.	Review PAOE points – F. Sayu has sent, please login and review.
3.	F. Sayu – ASHRAE webcast for April will incorporate a \$90 charge. BOG acknowledged this expense is acceptable. If possible, preference is to invoice ASHRAE for the expense. Otherwise, can submit for a reimbursement. F. Sayu’s company will be sponsoring the food for the event. Event has been moved to the Memorial Union. F. Sayu and M. Miller to coordinate on sending out a sign-up for the event.
4.	Membership dues and meeting meal costs – C. Klein suggests a penalty fee if cancellation occurs after a certain point the week before. Or do we consider early bird discounts or increasing general membership dues? Think through this, and G. Froehle is going to call for a vote at the next BOG to either increase or push to a vote from the chapter.
5.	G. Froehle reached out to Dan Gurley to verify chapter charter, will update when available.
6.	C. Klein has updated CIQ.
7. NEW BUSINESS	
1.	CRC – G. Froehle and C. Klein are both attending. Pricing goes up April 1 st . Are there any others attending?
2.	Golf outing – is June 19 th the date? G. Froehle to contact M. Robert.
3.	Open ASHRAE positions – please advise if contacts or individuals in your organization are interested in doing more.
4.	Nominations for CRC positions – please advise if people in your firm would be interested in doing more on a regional level.
5.	Chapter bank account – who should have access? Currently the President, President-Elect and Treasurer have access. At transition this summer, it would be advantageous to ensure that all 3 members will have easy login access to the account for a smooth transition.
8. NEXT BOG MEETING	TBD – Location Great Dane
9. ADJOURNMENT	
	G. Froehle called to adjourn the meeting at 5:08pm.