

Madison Chapter of ASHRAE 2025-2026

MEETING NOTICE AND AGENDA

Invited Attendees:

<input checked="" type="checkbox"/> President	James VanderZanden	<input type="checkbox"/> CTTC	OPEN
<input checked="" type="checkbox"/> President Elect	Amanda Wendling	<input type="checkbox"/> Sustainability	Sharon Gould
<input checked="" type="checkbox"/> Treasurer	Payton Braam	<input type="checkbox"/> Refrigeration	Cameron Klein
<input checked="" type="checkbox"/> Secretary	Nathan Hansen	<input type="checkbox"/> Historical	OPEN
<input checked="" type="checkbox"/> Member-At-Large	Brian Clark	<input checked="" type="checkbox"/> Newsletter	Mark Miller
<input type="checkbox"/> Member-At-Large	OPEN	<input type="checkbox"/> Scholarship	Brian Winterle
<input type="checkbox"/> Past President	Jeff Reinholtz	<input type="checkbox"/> Web-Site	OPEN

Chair Persons Attendees:

<input checked="" type="checkbox"/> Membership	Caryn Rader	<input checked="" type="checkbox"/> YEA	Amanda Wendling
<input checked="" type="checkbox"/> Students Activities	James Kraus	<input checked="" type="checkbox"/> Audit	Mark Miller
<input checked="" type="checkbox"/> Students Activities	Jason Garvens	<input type="checkbox"/> Golf	Ryan Youngdahl
<input type="checkbox"/> Nominating	OPEN	<input type="checkbox"/> Honors and Awards	Brian Winterle
<input type="checkbox"/> Research Promotion	Jason Boatman	<input type="checkbox"/> GGAC	Jason Boatman
		<input checked="" type="checkbox"/> DEI	Caryn Rader

Meeting Subject: November Board of Governors Meeting
Meeting Date: Monday, November 24, 2025 – 4:00 p.m. – 5:00 p.m.
Meeting Location: TEAMS (Virtual)

1. Call Meeting to Order (5 minutes) 4:03 PM
2. Previous Meeting Minutes Read and Approval (25 minutes)
 - a. Meeting Minutes
 - i. October BOG Meeting Minutes
 1. Addition to last month's BOG meeting - PO Box number is 258173
 2. Amanda moves to approve, Payton seconds. Motion passes unanimously.
 - b. Treasurers report
 - i. July Treasurers Report - \$33k in checking, \$90k in scholarship acct, some golf outing expenses came in.
 1. Amanda motioned to approve. Nathan seconded. Treasurer's report passed unanimously.
 - ii. August Treasurers Report - \$32k in checking, \$92k in scholarship acct, additional golf outing expenses came in.
 1. Amanda motioned to approve. Nathan seconded. Treasurer's report passed unanimously.
 - iii. September Treasurers Report - \$18k in checking, \$93k in scholarship acct, final golf outing expenses came in.
 1. Amanda motioned to approve. Nathan seconded. Treasurer's report passed unanimously.

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- iv. October Treasurers Report - \$9k in checking, \$94k in scholarship acct, scholarship checks went out.
 - 1. Discussed that chapter has traditionally funded scholarships from checking letting Merrill Lynch continue to generate revenue
 - 2. Full scholarship checks sent out instead of 50% checks.
 - 3. Amanda motioned to approve. Nathan seconded. Treasurer's report passed unanimously.
 - 3. Committee Reports (15 minutes)
 - a. Scholarship Honors and Awards – scholarships sent out and checks cashed
 - b. Membership – no update
 - c. Student Activities – Jim and Jason hosted Morgridge Hall tour on campus. Jason was asked to put on another tour in 2 weeks for a class.
 - i. There is a student organization that may present to our chapter on a refrigeration cycle in the spring.
 - ii. James suggested a chapter tour of Morgridge Hall. Will investigate.
 - d. Research Promotion – Looking for project presentations for the 12/8 meeting
 - e. Programs –
 - i. December – RP
 - ii. January – High Performance Cooling
 - iii. February –student event? - Jason and Jim will confirm
 - iv. March – Code update or possibly student night
 - v. April - tour
 - f. CTTC/Refrigeration/Sustainability – need to find someone to at least send out PDH's
 - g. Newsletter – early next week based on availability
 - h. YEA
 - i. Golf
 - j. Audit
 - k. Historical
 - l. GGAC
 - m. Web Site
 - n. Nominating Committee
 - o. DEI Committee
 - 4. Old Business (10 minutes)
 - a. PCI Compliance
 - i. We are compliant.
 - b. URS compliance
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- i. We are a non-profit at the state level just need to meet ASHRAE requirements.
 - c. Chapter Nominations – Next year’s officers and committee Chairs **CTTC chair**
 - i. Identifying participants.
 - d. Ron W training class, revenue sharing program.
 - i. Emails drafted
5. New Business (5 minutes)+
- a. AIA meeting – AIA chapter proposed splitting costs of \$1,150 and asked us for \$500. This is fair and within our budget so it is approved.
 - b. Jason and Jim will switch roles next year and Jim will eventually phase out.
 - c. PAOE Review (see last page) – we need to submit for more points.
6. Next BOG Meeting – **12/22/2025 – 4 pm**
7. Adjourn
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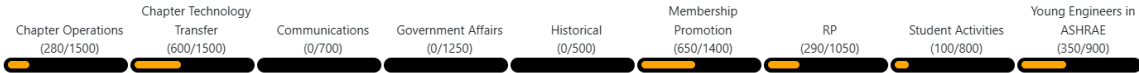
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Updated Daily

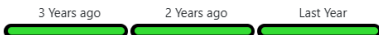
PAOE (To make PAOE must reach minimum in 6 of the 7 Grassroots categories)



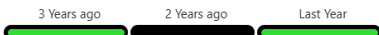
STAR (PAR in all categories)



Honor Roll (PAOE for at least four consecutive years)



High Honor Roll (STAR for at least four consecutive years)



Special Citation (6 of 7 Grassroots Categories with minimum 5,800 points)

