

Madison Chapter of ASHRAE 2025-2026

Minutes April 27, 2026

Invited Attendees:

<input checked="" type="checkbox"/> President	James VanderZanden	<input type="checkbox"/> CTTC	OPEN
<input checked="" type="checkbox"/> President Elect	Amanda Wendling	<input checked="" type="checkbox"/> Sustainability	Sharon Gould
<input checked="" type="checkbox"/> Treasurer	Payton Braam	<input type="checkbox"/> Refrigeration	Cameron Klein
<input type="checkbox"/> Secretary	Nathan Hansen	<input type="checkbox"/> Historical	OPEN
<input checked="" type="checkbox"/> Member-At-Large	Brian Clark	<input checked="" type="checkbox"/> Newsletter	Mark Miller
<input type="checkbox"/> Member-At-Large	OPEN	<input type="checkbox"/> Scholarship	Brian Winterle
<input checked="" type="checkbox"/> Past President	Jeff Reinholtz	<input type="checkbox"/> Web-Site	OPEN

Chair Persons Attendees:

<input checked="" type="checkbox"/> Membership	Caryn Rader	<input type="checkbox"/> YEA	Amanda Wendling
<input checked="" type="checkbox"/> Students Activities	James Kraus	<input type="checkbox"/> Audit	Mark Miller
<input checked="" type="checkbox"/> Students Activities	Jason Garvens	<input type="checkbox"/> Golf	Ryan Youngdahl
<input type="checkbox"/> Nominating	OPEN	<input type="checkbox"/> Honors and Awards	Brian Winterle
<input type="checkbox"/> Research Promotion	Jason Boatman	<input type="checkbox"/> GGAC	Jason Boatman
		<input type="checkbox"/> DEI	Caryn Rader

Meeting Subject: January Board of Governors Meeting
Meeting Date: Monday, April 27, 2026 – 4:00 p.m. – 5:00 p.m.
Meeting Location: TEAMS (Virtual)

1. Call Meeting to Order (5 minutes)
 Called to Order at 4:05 pm
2. Previous Meeting Minutes Read and Approval (15 minutes)
 - a. Meeting Minutes
 - i. March BOG Meeting Minutes
 1. Payton B. Moved to approve the March Meeting minutes. Second, by Amanda W.
 Approved Unanimously.
 - b. Treasurers report
 - i. March Treasurers Report
 1. \$6,070.52 Checking account balance. Merrill Lynch accounts is \$92,794.98
 Reviewed some expenses from the report timeframe.
 2. Mark M. moved to approve the treasurer’s report. Amanda W, Seconded.
 Unanimously approved.
3. Committee Reports (15 minutes)
 - a. Scholarship Honors and Awards: No report
 - b. Membership: (Caryn R)
 - i. The Membership Promotion will be postponed until the next meeting.
 - ii. Energy Expo had students as well as parents on Saturday. A different atmosphere as they are more interested.
 - c. Student Activities (Jim K and Jason G)

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- i. Received one applicant, then sent out to students again. Student Advisions are a good source of making contact with students and introduce to the industry. Brian received seven applications; however several were late and not considered.
 - ii. Engineering Expo went well. The response was very good. There was interest in the Stirling Heat Engine on Saturday where parents were also in attendance. Friday is younger group of students as it is from schools.
- d. Research Promotion (James V)
 - i. Jason B. is asking for the Chapter to donate to meet goal. He is asking for \$2,000. James V. moved to donate \$2,000 pending, the account balance is sufficient. Amanda W seconded the motion. Unanimously approved.
- e. Programs (Amand W)
 - i. May 11th meeting will be at Vyron's training room. Randy Dahmen with the State of WI will present on the state code update.
 - ii. Tim Wentz this month's DL expenses were discussed. The agreement is that the Chapter will provide reimbursement, as the submission to society did not occur.
- f. CTTC/Refrigeration/Sustainability:
 - i. Amanda W. remind about getting the PDH's sent to the attendees as the July renewals will be due..
 - ii. Sustainability (Sharon G): Looking forward to an AIA presentation.
- g. Newsletter (Mark M)
 - i. Get newsletter by Monday morning, May 4th, so it can be sent out in time for the meeting.
- h. YEA (Amanda W)
 - i. Only update is that they are looking into golfing.
- i. Golf (Mark M)
 - i. The website is setup up to accept sponsorship as well as golfers can register now too.
- j. Audit
 - i. Should plan to do an audit for last year.
 - ii. Member-at-Large would be an appropriate person to lead audits. Mark M. will make contacts with people from last year and see if a team can be created. Brian Clark would be a non-board member so it would be good to have him involved.
- k. Historical: No Report.
- l. GGAC: No Report
- m. Web Site: No Report
- n. Nominating Committee: No Report.
- o. DEI Committee (Caryn R) No Update

4. Old Business (15 minutes)

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- a. Chapter Nominations – (James V)
 - i. Will continue identifying members, particularly **CTTC chair**
 - b. PAOE Review – (James V)
 - i. Board members review what points they can submit on. The chapter is okay, but more can be updated. James will look at it further.
 - c. Taxes –
 - i. James learned that we just need to submit, as we are non-profit, so we do not need to pay tax. James is pursuing it.
 - d. Star Chapter Costs (James V): No further information at this time. The current fees are \$1,700 per year, due in October. We have domain name fee of \$24.95. And fee for the payment processing.
5. New Business (5 minutes)
- a. CRC Report
 - i. The deadline was set for April 29th, so James will look forward to updates to be sent then.
 - b. RP Donation Request - \$2,000 to help achieve RP goals. Acted upon above.
 - c. CRC request for “Save the Date” Take-aways for CRC delegates. James moved to support \$250.00. Amanda W. seconded. Unanimously approved.
6. Next BOG Meeting – **Moved to Tuesday, May 26th – 4:00 pm**
7. Adjournment at 4:47 pm.

Reported by Mark Miller

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April 2026

Updated Daily

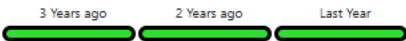
PAOE (To make PAOE must reach minimum in 6 of the 7 Grassroots categories)



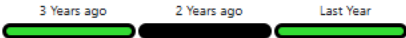
STAR (PAR in all categories)



Honor Roll (PAOE for at least four consecutive years)



High Honor Roll (STAR for at least four consecutive years)



Special Citation (6 of 7 Grassroots Categories with minimum 5,800 points)

