

Madison Chapter of ASHRAE 2025-2026

MEETING NOTICE AND AGENDA

Invited Attendees:

<input checked="" type="checkbox"/> President	James VanderZanden	<input type="checkbox"/> CTTC	OPEN
<input checked="" type="checkbox"/> President Elect	Amanda Wendling	<input type="checkbox"/> Sustainability	Sharon Gould
<input checked="" type="checkbox"/> Treasurer	Payton Braam	<input type="checkbox"/> Refrigeration	Cameron Klein
<input checked="" type="checkbox"/> Secretary	Nathan Hansen	<input type="checkbox"/> Historical	OPEN
<input checked="" type="checkbox"/> Member-At-Large	Brian Clark	<input checked="" type="checkbox"/> Newsletter	Mark Miller
<input type="checkbox"/> Member-At-Large	OPEN	<input type="checkbox"/> Scholarship	Brian Winterle
<input type="checkbox"/> Past President	Jeff Reinholtz	<input type="checkbox"/> Web-Site	OPEN

Chair Persons Attendees:

<input checked="" type="checkbox"/> Membership	Caryn Rader	<input checked="" type="checkbox"/> YEA	Amanda Wendling
<input checked="" type="checkbox"/> Students Activities	James Kraus	<input checked="" type="checkbox"/> Audit	Mark Miller
<input checked="" type="checkbox"/> Students Activities	Jason Garvens	<input type="checkbox"/> Golf	Ryan Youngdahl
<input type="checkbox"/> Nominating	OPEN	<input type="checkbox"/> Honors and Awards	Brian Winterle
<input type="checkbox"/> Research Promotion	Jason Boatman	<input type="checkbox"/> GGAC	Jason Boatman
		<input checked="" type="checkbox"/> DEI	Caryn Rader

Meeting Subject: May Board of Governors Meeting
Meeting Date: Monday, May 26, 2026 – 4:00 p.m. – 5:00 p.m.
Meeting Location: TEAMS (Virtual)

1. Call Meeting to Order (5 minutes) 4:03 called to order

2. Previous Meeting Minutes Read and Approval (15 minutes)
 - a. Meeting Minutes
 - i. April BOG Meeting Minutes – James motioned to approve. Amanda seconded. Unanimously approved.
 - b. Treasurers report
 - i. April Treasurers Report – Net income of ~\$18k due to golf outing inflows. Nathan motioned to approve. Amanda seconded. Unanimously approved.

3. Committee Reports (15 minutes)
 - a. Scholarship Honors and Awards
 - b. Membership – still have 18 \$10 gift cards for membership promotion. Discussed giving them out at golf outing for new members.
 - c. Student Activities –
 - i. Could we reserve seats for students and/or assist them with transportation? Discuss later.
 - d. Research Promotion – chapter contributed \$2,000 to RP to exceed goal.
 - e. Programs –
 - i. Looking at combining volunteer recognition and YEA event, possibly at Vitense.
 - ii. Will have a working meeting for the BOG Transition meeting and a separate meeting for the budget.

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- f. CTTC/Refrigeration/Sustainability
 - g. Newsletter – would like to get one newsletter out in June
 - h. YEA – see Programs notes
 - i. Golf – already sold out! May still be looking for some sponsors.
 - j. Audit
 - i. Complete
 - ii. Sawyer LaChance has agreed to be full-time committee chair for audit.
 - k. Historical
 - l. GGAC
 - m. Web Site
 - n. Nominating Committee
 - o. DEI Committee
4. Old Business (15 minutes)
- a. Chapter Nominations – Next year's officers and committee Chairs **CTTC chair - James**
 - i. Identifying participants.
 - b. PAOE Review –
 - i. board members to review what points they can submit on. Need to investigate why Govt affairs target isn't closed.
 - c. Taxes –
 - i. Need to start process with CPA firm for chapter. Need to solicit costs.
 - ii. Solicitation in Progress
 - 1. Sorge: \$1,300 to \$1,400 for tax prep (form 990) + \$200 for form 1952
 - 2. Rothe-Olsen: \$500 - \$1000 for tax prep (form 990). Recommends filing for extension to get out from the personal tax season
 - iii. Open questions
 - 1. How much do we pay to file the extension?
 - a. A: \$0, anything we pay otherwise is re-imbursed.
 - 2. Does both entities consider an extension?
 - a. A: Yes
 - iv. Tax extension attempted but rejected based on form's tax year not matching IRS record for our tax year. Assuming fiscal calendar was filed at July 1st to Jun 30th. Need to reassess tax implications and discuss with IRS.
5. New Business (5 minutes) - none
6. Next BOG Meeting – **BOG Transition meeting on 7/20/26. Budget meeting will be held in August.**
7. Adjourn Adjourned at 4:55PM
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-

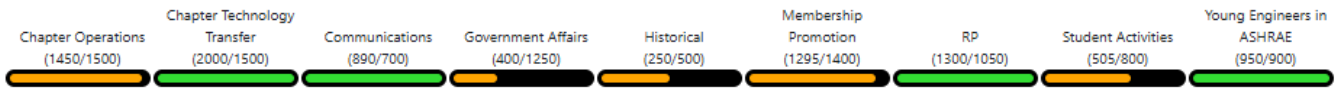
Madison Chapter of ASHRAE 2025-2026 MEETING NOTICE AND AGENDA

May 2026

PAOE (To make PAOE must reach minimum in 6 of the 7 Grassroots categories)



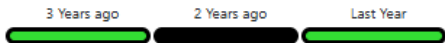
STAR (PAR in all categories)



Honor Roll (PAOE for at least four consecutive years)



High Honor Roll (STAR for at least four consecutive years)



Special Citation (6 of 7 Grassroots Categories with minimum 5,800 points)



April 2026

Updated Daily

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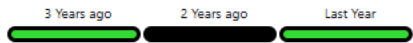
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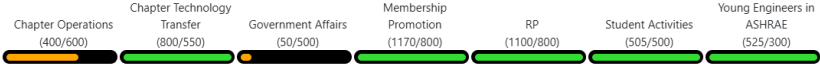


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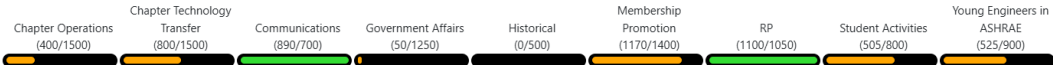
March 2026

Updated Daily

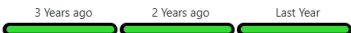
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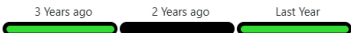
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